



Registered address  
The Lifeboat Station, The Esplanade  
Sidmouth EX10 8BE  
01395 514903

Registered Charity No. 1105914

[sidmouthlifeboat.org.uk](http://sidmouthlifeboat.org.uk)

## **Volunteering for Sidmouth Lifeboat – Operations Team**

Thank you for your interest in volunteering for Sidmouth Lifeboat. Please find overleaf the job description of the roles in the Operations Team and an application form for you to complete.

If you have any questions, please do not hesitate to get in touch.

Once completed please return the form to me and I will contact you to discuss your application and arrange a suitable time for a meeting at the Boathouse. We will only contact references once a place on probation is available.

Thank you once again for your interest and we look forward to receiving your application.

Kind Regards

Guy Bennett  
Coxswain

## **Training**

Crew training takes place every Tuesday (6:30pm) and every other Sunday (8:00am) at the boathouse and at sea

### **Probationer- 6 weeks**

- Observe training with Lifeboat, tractor, meet the crew and join in with some basic training
- Subject to approval of the Senior Coxswain and Operations Committee once probation completed, and you would like to proceed, you will continue through shore crew training

### **Shore crew – Approx. 4 months**

- Introduction and requirements of our Health & Safety Policy.
- Shore crew duties during callouts, coastal recognition, VHF radio, chart work, first aid, launch and recovery of lifeboat, refueling and returning lifeboat to ready state.
- Courses: Basic First Aid, VHF Radio
- Familiarisation of operational procedures, training and maintenance.
- When Shore crew training module is all signed off you will receive a pager and can fully assist with callouts.

### **Tractor driver**

- Tractor driver training is specialised. By the time you finish shore crew training you will have a better idea of whether training to be one of our tractor drivers could be right for you.

### **Boat Crew – Approx. 12 months**

- Sea survival training, all operation procedures, further navigation and radio, advanced first aid, boat and casualty handling, use and maintenance of lifeboat, rig and equipment
- Courses: Sea survival, Powerboat level 2, First Aid – Oxygen, Entonox, Airways and Defibrillator.

### **Senior Crew**

- Safety boat certificate. Advanced Navigation and Radar and/or Advanced Powerboat training
- If adequate competency is achieved, training can continue to become a lifeboat helm.

## **Health & Fitness**

Any sea going crew member will have to complete a medical assessment by their GP before continuing to boat crew training; this is paid for by Sidmouth Lifeboat.

## **Review**

Each member has an annual review where training requirements identified and their role within the organisation is discussed.

## **Specialised roles**

Many crew members wear extra hats including the Operations Committee: Coxswain, Launch Authority, Senior Tractor Driver, Training Officer, Health & Safety Officer, Wellbeing Officer, Equipment Officer and so on. A role like this might be something you would want to take on further down the line.



## Referees

Someone who is not a relative but has known you for at least the last 2 years

Name		Name	
Job Title		Job Title	
Organisation		Organisation	
Address		Address	
Postcode		Postcode	
Tel No		Tel No	
Email address		Email Address	

I agree the information I have given is correct to the best of my knowledge.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE NOTE:** All information received will be dealt with in confidence and compliant with GDPR regulations

To be completed by Sidmouth Lifeboat staff during interview and induction		Signed
References obtained and satisfactory		
<b>Probation</b>	Safety brief <ul style="list-style-type: none"> <li>- Boathouse show around</li> <li>- Fire exits and muster point</li> <li>- Observe only and stay with designated crew</li> <li>- PPE, being safe around equipment</li> <li>- Parking sign for Sunday training</li> </ul>	
	Passport and driving licence to confirm ID	
<b>Start of Training</b>	Handbook, Policies & Organisational overview	
	Security – door code Fire – What to do in case of fire	
	Issue of Crew logbook	
	Complete driving licence form online	
	£2 Membership and ID badge	
	Uniform order	
	Pigeonhole allocation	
<b>Emergency Contact</b> – This will be stored securely, only be used in case of emergency and only by a Trustee		
Name		
Number		

Name of Volunteer:	
Signature of agreement:	Date: