

		<b>OPERATION PROCEDURES</b>
<b>4</b>	local procedure	ARRIVAL AT BOATHOUSE

- The first person to arrive, whether crew or shore crew, having unlocked and deactivated the alarm, should call Solent Coastguard.

Take the water resistant board and pen to the crew room upstairs to call and record carefully the task details.

The task board is passed to the helmsman or navigator. If the first person to arrive is crew they should then get kitted-up if required.

- Crew arriving should kit-up immediately and await instructions.
- The helm will select crew, the helm or LA will detail others to shore crew tasks.
  - the front door must be opened
  - safety barriers etc moved away
- The selected crew should board and prepare the lifeboat.
  - turn off battery charger
  - turn isolators and shut locker
  - prime engine fuel lines
  - check sponson pressures
  - switch on radio to 31 and turn on chartplotter
  - check handheld radio
  - stow any extra equipment required
  - turn on mobile phone
- The LA should take charge of the shore crew duties (see section 9 ‘Shore crew after launching’)