

		<b>OPERATION PROCEDURES</b>
<b>45</b>	local procedure	EMERGENCY ACTION PLAN

- **MAJOR INCIDENT**
  - Lifeboat not reporting in
  - Lifeboat reporting distress
    - Serious injury or illness of crew member
    - Crew member missing at sea
    - Serious damage to lifeboat
    - Altercation or serious matter of contention with another party
  
- **WHO TAKES ACTION**
  - LA
  
- **IMMEDIATE ACTION TO BE TAKEN**
  - Alert Solent Coastguard
    - have last known position, crew numbers and detail of incident ready
  - Confer with Solent.
    - If injury to crew - call ambulance
    - If police required - call police
  - Alert LOM / Coxswain / Co Sec. if not already aware or involved
  
- **SECONDARY ACTION**
  - LOM / Coxswain / Co Sec. should decide if, when and how to inform NOK.
    - LA may need to organise transport and recovery of crew and lifeboat from Exmouth or other safe haven.
    - LA/ Coxswain may need to organise engineers to repair damage occurred.
    - Anyone present should be reminded not to talk to members of the press or public.

If any incident draws media attention - no details should be given at all. Enquiries should be directed to the PR Officer, or contact taken to forward a press release later.